



Contra Costa County Office of Education

77 Santa Barbara Road, Pleasant Hill, CA 94523 • (925) 942-3388
Karen Sakata, Superintendent of Schools

October 31, 2017

Elizabeth Block, President
West Contra Costa USD Board of Trustees
West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, CA 94801

Dear Board President Block and Board of Trustees:

I would like to thank the West Contra Costa Unified School District for its cooperation and thoroughness in conducting the required review of instructional materials and facilities for schools identified in the Williams Settlement, for providing the required information within the timelines, and for meeting the compliance requirements of the Williams Settlement Site Visits.

Enclosed is the annual report on the schools identified in the Williams Settlement within your school district for fiscal year 2017-2018. California Education Code section 1240(c)(2)(B) requires that schools identified in the Williams Settlement in our county be visited within the first four weeks of school, that noted areas be reviewed, and that a report be submitted to you and the governing board for inclusion at a regularly scheduled November Board Meeting. A complete report on all the Williams visitations in Contra Costa County has also been submitted to the County Board of Education as required by law.

This report contains the results of the Contra Costa County Office of Education (CCCOE) visits of the following schools:

- Bayview Elementary School, September 18, 2017
- Chavez Elementary School, September 12, 2017
- Crespi Middle School, September 11, 2017
- De Anza High School, September 14, 2017
- Dover Elementary School, September 11, 2017
- Downer Elementary School, September 12, 2017
- El Cerrito High School, August 31, 2017
- Ford Elementary School, September 8, 2017
- Grant Elementary School, September 8, 2017
- Helms Middle School, September 13, 2017
- Hercules Middle School, September 6, 2017
- Hercules High School, September 15, 2017
- Kennedy High School, August 30, 2017
- King Elementary School, September 13, 2017
- Korematsu Middle School, September 15, 2017

- Lake Elementary School, September 18, 2017
- Lincoln Elementary School, September 14, 2017
- Lovonya DeJean Middle School, August 31, 2017
- Mira Vista Elementary/Middle School, September 8, 2017
- Murphy Elementary School, September 18, 2017
- Nystrom Elementary School, September 14, 2017
- Pinole Middle School, September 7, 2017
- Pinole Valley High School, September 7, 2017
- Richmond High School, September 12, 2017
- Shannon Elementary School, September 18, 2017
- Stege Elementary School, September 6, 2017
- Tara Hills Elementary School, September 6, 2017
- Verde Elementary School, September 11, 2017
- Wilson Elementary School, September 13, 2017

I have attached further documentation for your review; however, the following are some highlights from the report:

Instructional Materials:

There were sufficient district-adopted, standards-aligned textbooks or instructional materials visible and/or documented in all classrooms visited.

School Facilities:

There are no facility conditions that “pose an emergency or urgent threat to the health or safety of pupils or staff.” Attached, as indicated, is a listing of areas the CCCOE Williams Settlement Visitation Team recommended should receive attention in a timely manner.

School Accountability Report Card (SARC):

The schools’ SARCs indicated that there were no instructional material insufficiencies or outstanding facility needs.

Teacher Misassignments and Teacher Vacancies:

Based on last year’s report to the California Commission on Teacher Credentialing, all misassignments were cleared in the 2014-2015 school year. Subsequent quarterly reports will include any misassignments and vacancies identified in the current year.

Uniform Complaints:

Eleven (11) unresolved complaints were reported to the CCCOE during the period ending October 31st. The complaints regarded facilities and teacher misassignment.



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We very much appreciate the support of the West Contra Costa Unified School District's Board of Trustees, the district administration, and especially the staff of the schools that were visited so that the directives of the Williams Settlement could be implemented. A common goal for all of us is to ensure that each of our students has the necessary materials to learn, a safe place to study, and qualified teachers. Thank you for the work you have done for the students of your district.

Sincerely,

Karen Sakata
County Superintendent of Schools

KS:sak

Enclosures: Annual Reports

cc: Contra Costa County Board of Education
Matthew Duffy, Superintendent West Contra Costa Unified School District
Contra Costa County Board of Supervisors

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Sincerely,

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